

**NORTH COUNTY JOINT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
MINUTES
October 13, 2016**

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Frank O'Connell, Board President

Members present: Frank O'Connell, Board President; Renee Faught, Clerk; Cindy King, Trustee; Stan Pura, Trustee; Ted Zanella, Trustee

1. Pledge of Allegiance

The Pledge of Allegiance was led by Frank O'Connell, Board President

2. Approval of Agenda

Motion by Renee Faught, seconded by Stan Pura, to approve the agenda, as presented

Vote:

Cindy King	Aye	Stan Pura	Aye
Frank O'Connell	Aye	Ted Zanella	Aye
Renee Faught	Aye		

3. Recognition of Visitors

None

4. Staff Recognition

Jennifer Bernosky, Superintendent presented the following staff recognition:

a) Teacher Tenure

b) Classified Permanency

c) Years of Service

a) **Teacher Tenure:** Mrs. Bernosky, Superintendent recognized the following certificated staff members for achieving permanent status:

- Julie Asplund – 5th grade teacher
- Aaron Griffin – 8th grade teacher

b) **Classified Permanency:** Mrs. Bernosky, Superintendent recognized the following Classified and Confidential/Management employees for achieving permanent status:

- Carmen Castaneda – Classified, Custodian
- Diana Esquivel – Classified, Intervention Support Specialist
- Nicole Ramirez – Classified, Office Assistant/Copy Clerk
- Bridgette Cutler – Confidential/Management, Accounts/Payroll Specialist
- Sheila Maes – Confidential Management, Manager, Fiscal Services

c) **Years of Service:** The following employees were recognized for their years of service at North County Joint Union School District/Spring Grove School:

5 years, Presented by Cindy King, Trustee:

- Melissa Danze, 3rd grade Teacher
- Katie Pacheco, 7th grade Teacher

10 Years, Presented by Frank O'Connell, Board President:

- Carrie Bettancourt, 4th grade Teacher
- Rachelle Lelande, 8th grade Teacher
- Michelle Perez-Picha, ELD Teacher

15 Years, Presented by Ted Zanella, Trustee:

- Esther Esqueda, Food Service Worker II

20 Years, Presented by Renee Faught, Trustee:

- Julie Neff, Transitional Kindergarten Teacher

25 Years, Presented by Stan Pura, Trustee:

- Metta Barone, Kindergarten Teacher

Thank you and congratulations to all.

PUBLIC COMMENTS

None

REPORTS/INFORMATION

1. ASB President

Jaya Waller, ASB President reported the following:

Spirit Days are October 7th, Green day; October 14th, Western Day; October 21st, Pink Day; October 28th Halloween wear day. There will also be a mummy wrap noontime activity on October 28th. Halloween candy grams will be sold during the week of October 24th – 28th. The meeting for room reps was not held on the 11th – it will be held on Monday. ASB officers met on October 4th a 7:45 am.

2. Whole Brain Teaching

Julie Neff, Transitional Kindergarten Teacher, Provided a report on Whole Brain Teaching. She shared she first learned about Whole Brain Teaching when she attended a workshop 3 years ago. She started successfully using the strategies in her classroom at that time. She also attended a conference this past summer in Las Vegas. Chris Biffle, founder of the Whole Brain Teaching system was here at Spring Grove School on September 30th to provide a professional development presentation to the entire certificated staff. Mrs. Neff provided the Board with a slide show presentation explaining how the system works. The system focuses on the way the brain is designed and uses this information to keep students focused, engaged and also helps with classroom management. It's fast paced and keeps the classroom as fun and exciting as a video game. Whole Brain Learning can be used daily. The interaction between teacher and students is motivating and challenging with students even having a chance to teach each other as well as teaching the class. Interacting with students helps keep the students engaged rather than passive. There are 5 rules each associated with a gesture. This helps the students remember the rules. There is also a scoreboard with smiley and frowning faces - the smiley faces are a reward for students doing what is expected.

Mrs. Bernosky said about 75% of certificated staff are using at least some of the strategies – the goal is to get as many teachers as possible to participate in Whole Brain Learning. Spring Grove School is considered a Whole Brain Learning pilot school and through using strategies will take part in tracking data on class engagement. It is hoped to improve student engagement throughout the school.

3. Math Improvement Plan

Jennifer Bernosky, Superintendent reported that after reviewing the 2015/2016 CAASPP math scores the District improved 6% (from 43% meeting or exceeding standards to 49% meeting or exceeding standards) from the 2014/2015 school year. Although the District is higher than the state average of 37%, Mrs. Bernosky is concerned that the District is still below 50% and wants students to be much stronger. She feels improving fluency (add, subtract, multiply, divide) in grades 1-3 is crucial for students to then be successful in computation and application in upper grades. Mrs. Bernosky presented a Math Improvement Plan for 2016/2017. The plan includes reviewing and comparing data to other districts and then determining what is needed for improvement. The plan also includes professional development for staff (Eureka Math); after school intervention

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(1st – 3rd grade); after school math technology support (4th – 8th grade); starting in kindergarten, using common academic math vocabulary; administering math blocks and assessing pre and post test results and evening math tutoring. Other ideas discussed included possibly using Club Ed from the high school to tutor upper grade Spring Grove School students. Also using upper grade Spring Grove students, with help and support from teachers, to help the lower grade students. Mrs. Bernosky would also like to start a math club to work on fluency. After working through the Math Improvement Plan, Mrs. Bernosky hopes to increase CAASPP results by 10% for the 2016/2017 school year.

4. First Reading BP & E 3515.7 – Firearms on School Grounds
Jennifer Bernosky, Superintendent presented BP & E 3515.7 Firearms on School Grounds for first reading. This new policy reflects new law (SB 707, 2015) which eliminates the exception that had allowed persons with a Carry Concealed Weapon (CCW) license to possess a firearm on campus. The law now requires such persons to obtain written permission of the Superintendent or designee in order to possess a firearm and/or ammunition on school grounds. The BP contains options for the Board either to prohibit any person from possessing a firearm on campus, unless that person is specifically allowed such possession by law, or to authorize the Superintendent or designee to use his/her legal authority to permit persons with a CCW license to possess a firearm and/or ammunition on campus. Mrs. Bernosky recommended the Board adopt option 1 prohibiting any person from possessing a firearm on campus unless that person is specifically allowed such possession. The Board gave direction to Mrs. Bernosky to consult with legal counsel and/or the sheriff's department for input relating to adopting the policy with option 2. Mrs. Bernosky will bring the policy back to the Board with more information and for a second reading at the November 3, 2016 Board meeting.
5. Williams Complaint Summary
Jennifer Bernosky, Superintendent reported there were no complaints relating to the Williams Uniform Complaint Process Settlement during the period July 1, 2016 – September 30, 2016.
6. Monthly Attendance Report
Sheila Maes, Manager, Fiscal Services reported after one full month of attendance enrollment is 751 with A.D.A. at 731.67 which equals 97.42% of attendance to enrollment.
7. Budget Update
Sheila Maes, Manager, Fiscal Services provided the Board with a monthly budget expenditure worksheet. At this time revenues are at \$1,358,150 and expenses are at \$1,496,946. The District has received its principal apportionment to date \$1,116,312 and it 1st quarter EPA of \$231,750.
8. Operations Report
Jennifer Bernosky, Superintendent reported the following:
Child Nutrition: Food services is running smooth. The salad bar is now available to 4th – 8th graders.
Transportation: Bus routes are working well in Transportation. Good communication between bus drivers and administration continues. Busses are very full. The District is not able to add new bus routes at this time. The 45 day bus inspections have been completed with no problems.
Building/Facility Projects: The District continues to work on the priority list created during the Board of Trustees walk through last spring. The

upper windows in rooms 1-6 have been tinted to reduce the glare. New projectors have been installed in rooms 26-29. New locks have been installed on the back gates. Mrs. Bernosky has requested a quote from Roy Sims, Director of Technology for a new projector in room 10. She would also like to purchase a large monitor (on wheels) that can be connected to a computer. Mr. Simms installed new chrome boxes in the library today. Bernard Campbell, Custodian and Nick Bryan, Custodian did a great job cleaning up the shop on September 30th. There is a big safety inspection coming up on November 7th – all paperwork will be in place by that time. In September Mrs. Bernosky and Stan Pura, Trustee met with a parent who owns a local drilling company to look into the possibility of drilling a well at no cost to the District. Prior to drilling a well the District must determine what type of system is needed. In order to find out the District's maintenance custodian will need to determine the amount of water being produced in each cycle in order to find out how much water will be needed. If the well is put in the water will be used strictly for landscaping purposes. Another option for the play fields would be artificial turf. It may be affordable to only put in an area for a soccer field. Mrs. Bernosky will get a quote for artificial turf.

9. Assistant Principal Report

Andrew Parra, Assistant Principal reported the following:

Writing Results: Mr. Parra reported the fall writing samples have just been completed. Students were tested in argument or persuasive writing. Mr. Parra provided the Board with writing samples in the Board packet that had been scored by teachers using a new rubric provided by the state. Scores were 1 – below basic, 2 – basic, 3 – proficient and 4 – advanced. Mr. Parra reported there were more 3's than usual. Mr. Parra feels that overall the District is going in the right direction in terms of writing. The kids are doing good work.

Interim Assessments: The state is now providing CAASPP style assessments which is a small test designed to use throughout the year as practice and as an assessment to gauge student progress. The tests also provide teachers and students with log in practice as well as the opportunity to become familiar with the software and navigation. Results from the tests will assess if students meet or exceed standards. Teachers have been using the tests in their classrooms. Teachers score written responses with the state scoring the remainder of the test. Teachers receive data back from the state in 24 to 48 hours.

Digital Library: Staff has been using the Digital Library more frequently and are finding how useful this tool is. No matter what a teacher is teaching they are able to find examples provided by the state of how to address standards. There are videos from teachers all over the country on various topics and standards. There are also downloadable lessons, handouts, website links and forums where teachers can ask questions. The Digital Library is for use by District teachers. All K-8th grade teachers have passwords and the Digital Library is free.

10. Principal Report

Jenny Bernosky, Principal reported the following:

Student Activities: Red Ribbon Posters (Just Say no to Drugs) are due tomorrow. 6th – 8th graders may also enter the VFW Patriot Essay Contest. Flag Football and Volleyball are about ready to wrap up their season at the end of October. The Halloween Parade will be held on Monday October 31st.

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Student Academics: Primary grades have been assessed in reading. TK & K were assessed in reading readiness and 1st and 2nd grades were assessed in the BPST and Reading Results. District writing assessments were given during the month of September. There are 35 middle school students ineligible due to low grades. These students are attending Study Hall and many of their grades are moving up. Progress reports will go home during Parent/Teacher Conference week.

PLC's: Teachers are using PLC time to score writing samples. They are also working on determining math needs and planning for math and ELA blocks. Mr. Parra provided information on the Digital Library on the CAASPP Professional Development day which was held on September 30th.

San Benito Fair Participation: 34 students signed up for the Fair Contract so they could attend the San Benito County Fair at the end of September. Mrs. Bernosky attended the Fair on Wednesday and Thursday so that students could sign in.

Discipline/Suspensions: As of the last Board meeting there has been 1 suspension.

Artwork: Artwork for the bulletin boards was provided by 3rd grade enrichment classes and Mrs. Lalande's 8th grade class.

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| 11. Board Member Report | None |
| 12. Area Trustee Report | None |
| 13. Superintendent Report | Jennifer Bernosky, Superintendent reported <ol style="list-style-type: none">a) Enrichment Program – The afterschool enrichment classes ended on September 12th. Classes offered to 1st – 3rd graders were choir, STEM and art. 108 students participated. 4th – 8th grade students were offered digital art and keyboarding with 51 students participating. Round 2 enrichment will take place in February.b) Extended Day Intervention – Extended Day Intervention for 1st through 3rd graders will begin after parent/teacher conferences. Parents will be notified during conferences if their child is being recommended. Classes will have 15 students and work on ELA and Math.c) December Board Meeting Date – At the September Board Meeting NCTA requested the Board change the date of their December Board meeting so that the Board could attend a CTA dinner. Mrs. Bernosky explained due to conflicts during the busy month of December it is best to keep the current Board Meeting date of December 8th.d) Attendance Incentives – The classroom attendance incentive began on Monday October 3rd and will end right before the Thanksgiving break. Classes will be rewarded for every 5 days of perfect attendance.e) Parent Informational Meetings – The parent math meeting for 1st grade was held in September. There was a great parent turnout. Each grade level is offering an incentive for parent attendance at the parent math meetings in order to help increase attendance. Parent math meetings have been scheduled for TK, K, 2nd, 4th, 5th & 6th grades. |

- f) Local Control and Accountability Plan (LCAP) – Accountability and improving student academics is one of the most important aspects of the LCAP. The District is providing training in math and science to staff members this year. Staff has also received student engagement training. After school enrichment, extended day intervention and after school homework and technology support is provided to help with academics. The LCAP task force will continue to monitor progress throughout the year.

CONSENT ITEMS

In a motion by Stan Pura, seconded by Renee Faught, the Board approved Consent Items 1-3 , as presented

Vote:

Cindy King	Aye	Stan Pura	Aye
Frank O’Connell	Aye	Ted Zanella	Aye
Renee Faught	Aye		

ACTION/DISCUSSION

- 1. Declare Surplus Property

In a motion by Ted Zanella, seconded by Frank O’Connell the Board voted to declare the 1987 Bus as surplus property, as presented

Vote:

Cindy King	Aye	Stan Pura	Aye
Frank O’Connell	Aye	Ted Zanella	Aye
Renee Faught	Aye		

- 2. Updated Board Policies and Administrative Regulations

In a motion by Cindy King, seconded by Ted Zanella the Board voted adopt Board Policies and Administrative Regulations, as presented

Vote:

Cindy King	Aye	Stan Pura	Aye
Frank O’Connell	Aye	Ted Zanella	Aye
Renee Faught	Aye		

3.

TRUSTEES FUTURE AGENDA ITEMS

- a) BP & E 3515.7 – Firearms on School Grounds
- b) Math support for students

NEXT SCHEDULED MEETING

- Thursday, November 3, 2016
- Thursday, December 8, 2016
- Thursday, January 12, 2017
- Thursday, February 9, 2017
- Thursday, March 9, 2017
- Thursday, April 6, 2017
- Thursday, May 4, 2017
- Wednesday, May 31, 2017
- Wednesday, June 21, 2017

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

None

CONVENE TO CLOSED SESSION

In a motion by Renee Faught, seconded by Stan Pura, the Board convened to closed session at 8:29 p.m.

Vote:

Cindy King	Aye	Stan Pura	Aye
Frank O’Connell	Aye	Ted Zanella	Aye
Renee Faught	Aye		

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**RECONVENE TO OPEN
MEETING AND REPORT ACTION
TAKEN**

In a motion by Frank O'Connell, seconded by Stan Pura, the Board reconvened to open meeting at 8:48 p.m. There was no action taken in closed session.

Vote:

Cindy King	Aye	Stan Pura	Aye
Frank O'Connell	Aye	Ted Zanella	Aye
Renee Faught	Aye		


ADJOURNMENT

In a motion by Ted Zanella, seconded by Cindy King, the Board adjourned at 8:49 p.m.

Vote:

Cindy King	Aye	Stan Pura	Absent
Frank O'Connell	Absent	Ted Zanella	Aye
Renee Faught	Aye		

Respectfully Submitted,



Jennifer Bernosky, Secretary
North County Board of Trustees